

O\*H\*I\*O Masters Swim Club  
Board Meeting  
Saturday, March 3, 2018  
Lakewood Public Library  
Lakewood, OH

Members Present: Judi Norton, Bruce Allen, Chuck Beatty, Elisa Budoff, Keith Owen, Mark Stewart,

Not Present: Diane Spence, Ashley Braniecki, Mike Ellek, Ann Marshfield,

Call to Order – Judi called the meeting to order at 10:02 am.

1. Minutes from Board Meeting September 23, 2017, and their Approval:
  - A) Judi and Elisa suggested a few changes, which have been made.
  - B) Elisa moved to approve the minutes, seconded by Chuck. The motion passed unanimously.
  
2. Financial Report:
  - A) Keith gave a financial report, and noted all bills have been paid, plus we have a healthy, overall surplus of funds.
  - B) Keith also provided a Profit and Loss statement and a Balance Sheet.
  - C) Judi noted that we have received several hundred dollars from Swim Outlet.
  - D) The board discussed various expenses and where they are categorized.
  - E) Bruce received confirmation from Keith that accounting is done on a cash basis, despite what the Profit and Loss statement and Balance Sheet say.
  - F) No vote or approval is needed; this was just a report.
  
3. Memo from Keith, Our Treasurer, On Club Money Administration:
  - A) Keith emailed a memo before the meeting concerning proposed changes to our accounting practices. This memo is attached, but its principal suggestions are the following,
    - i. We should have some independent review process for our books, annually,
    - ii. Currently we use QuickBooks, and it is overkill for our purposes. As this software moves to a subscription service, we may incur costs. We should investigate free, open source accounting programs.
    - iii. Our balance sheet shows assets that should be re-categorized. There is \$100 in an account at Fifth Third Bank, which cannot be located; this asset should be eliminated. There is \$1000 in the “Coaches Fund” which is not a separate account—just part of the existing one; this asset should be eliminated.
    - iv. We have \$10,300+ sitting in a Fifth Third account which is earning little interest. Perhaps three equal portions invested in a ladder—18 month terms each staggered by 6 months.
  
4. E-Vote: No Entry Fees for Meet Participants Over 80 Years Old,
  - A) On January 5, Judi sent an email proposing that we drop swim meet entry fees for participants 80 years old and older.
  - B) Bruce was concerned about inurement, and the proposal was changed:  
“As of Jan. 1, 2018, no entry fees will be charged for any USMS member entering Ohio Masters sponsored meets for anyone swimming any age group 80 or older. Paper entry required.”
  - C) Bruce seconded the motion. Nine members voted yes; one did not reply.

5. Electronic Storage of an O\*H\*I\*O Masters Archive:
  - A) Mark reported that the archive is up and running on Google Drive as a shared directory, with contained files. The directory resides in the [ohiomastersinfo@gmail.com](mailto:ohiomastersinfo@gmail.com) account, and is shared with board members from there.
  - B) It is best if each board member has a Google account (typically Gmail). Otherwise, sharing involves a link which could be used by others.
  - C) Mark will test “un-sharing” the archive.
  - D) We should consider blacking out Tax ID numbers (they are publicly available). Certainly, account numbers should be blacked out. Typically, archive files are PostScript files (.ps).
  
6. O\*H\*I\*O Masters Letter:
  - A) Judi sent out a letter to all O\*H\*I\*O Masters members. It included a letter from the President, and a refrigerator magnet with the meet schedule.
  
7. First Meet T-Shirts:
  - A) Judi reported on the success of this practice during the Pieter Cath meet in January.
  - B) Thirteen shirts and caps were given to first time participants.
  - C) One person claimed a shirt when it wasn't their first meet.
  
8. Trophy Case:
  - A) Judi asked that everyone be on the lookout for trophies won by club members.
  - B) As noted at the previous meeting, we have a trophy case in Lakewood High School, in the foyer just outside the pool.
  - C) We may share the case with Lakewood Rec.
  
9. Nationals T-Shirts:
  - A) Judi showed Chuck's design for shirts and shorts. The design has been sent to the vendor, Cal Sales.
  - B) A preliminary website is up with a button for donations.
  - C) Orders close April 9, at midnight.
  - D) Arnie will be renting a house, and O\*H\*I\*O Masters will be holding a social there.
  
10. Open Water Swim:
  - A) Chuck reported that he is working on the website, and he has last year's safety plan.
  - B) The board discussed race entry fees. Previously, the fee has been \$55 with a \$10 discount for O\*H\*I\*O Masters members.
  - C) After discussion, the board agreed to a \$60 entry fee with a \$10 discount for club members. For members 80 or more years old, the fee will be waived. Non U.S. Masters members will be charged a \$20 one day fee, as usual.
  - D) Bruce expressed concern for swimmer safety, particularly during difficult weather conditions. In particular, he recounted the story of an open water race swimmer who needed the help of another swimmer to “raise their hand” to summon help for them.
  - E) Attention has been paid to safety, and the board discussed further ways to improve safety.
  - F) One question was, “Does the Meet Director decide if the course is safe, or does the Coast Guard assess conditions?”
  - G) The specific standards for cancellation are: thunder or lightning, water temperature (high or low), wave height, wind speed, bacteria count. All this information should be announced before the race so swimmers can make informed decisions.
  - H) Other measures discussed included, altering the course, adding more and larger buoys, having escort swimmers available, having safety buoys available, deploying a large inflatable where swimmers can rest, and announcing that swimmers can hold onto a kayak to rest (no forward progress).

I) Chuck provided an updated copy of the Safety Plan after the meeting, and it is attached.

11. Annual Meeting, June 23:

A) Elisa volunteered to organize the Annual Meeting, and Mark volunteered to help.

12. Nominating Committee:

A) At the Annual Meeting we will need to elect board members. The two year terms of Judi (President) and Diane (Vice President) are coming to a close. The two year trustee terms of Ann and Mike are also coming to a close. Elisa is completing a one-year term (CC's).

B) Mark and Elisa agreed to serve on the Nominating Committee.

C) Mike and Elisa have agreed to stand for re-election.

D) Judi and Diane have indicated that they will not stand for re-election. The board thanks them for their dedicated service!!

E) Judi will send out an email asking O\*H\*I\*O Masters members to stand for election.

F) Ballots will be needed for the Annual Meeting.

13. Westlake Workout Group:

A) Judi reported on starting a Westlake coached workout group at the Westlake Recreation Center.

B) Negotiations with the Rec Center are continuing. The format is being discussed: coach or not, who will be the coach, workout times, will non-members be able to swim at the same time.

C) O\*H\*I\*O Masters will provide a white board for the workout.

D) Stay tuned!

14. Open Water Nationals Bid 2020:

A) There have been discussions of proposing the Brogan Open Water Classic as an Open Water National Race in 2020.

B) The LELMSC may put in a bid; in particular, Jay DeFinis is the point of contact. O\*H\*I\*O Masters will not put in a bid.

15. Upcoming Meets:

A) The Stow meet on November 4 was discussed. Some events have been added including a freestyle pentathlon.

B) The CSU Meet on Saturday June 23 was discussed. There is a scheduling conflict; the Gay Pride Parade consistently occurs on the same day. Several swimmers have asked if the CSU meet can be rescheduled. After a discussion, the board decided to change the CSU meet date to the fourth Sunday of June, beginning in 2019—instead of the fourth Saturday.

16. Sunshine and Rain:

A) Barb Clary expressed thanks for covering half of the cost of her Adult Learn to Swim (ALTS) course fee.

B) Bob McDonald has had trouble with his shoulder.

C) Secunda Beasley expressed thanks for the mailing including the magnet with meet dates.

D) Judi authorized a swimmer scholarship for one member which covered the O\*H\*I\*O Masters Swim Club membership fee for one year (\$53).

The meeting adjourned at 12:02 pm.

Dates for Next Board/Annual Meetings:

June 23 2018, Annual Meeting