

O*H*I*O Masters Swim Club
Board Meeting
Tuesday, October 27, 2020
Virtual Meeting by Zoom

Board Members Present by Zoom: Ann Marshfield, Nelson Abbey, Bruce Allen, Chuck Beatty, Anne Hegnauer, Lori Luken, Andrew McCollister, Keith Owen, Mark Stewart, Ashley Zoeller,

Not Present: None

Guests: Peter Finefrock, Gabby Kariotakis, Peighton Neuman

Call to Order – Ann called the meeting to order at 5:00 pm.

A. Agenda Attached

B. Meeting Minutes:

- a. Mark presented minutes for the September 23 Board meeting (attached).
- b. The Board accepted these minutes.

C. Financial:

- a. Keith provided the attached documents (FY to date Balance Sheet and Profit & Loss, plus an Addendum) and summarized them.
- b. Although the Profit & Loss report shows a net profit, Keith included an addendum (attached) which estimated revenues and expenses through the end of October. This estimate shows a loss of \$2125 through the first four months of FY 2021 (July-Oct).
- c. Mark estimated the weekly loss rate for Lakewood to be \$120 per week on 95 swims (\$6200 annually). The Orange weekly loss rate is estimated to be \$90 per week on 30 swims (\$4700 annually).

D. USMS COVID Relief Grant Program:

- a. Ann's question is, "Do we want to apply?"
- b. There were no objections to applying during the discussion, although there was not a clear financial need to apply. A successful application would provide a financial cushion.
- c. Bruce moved that we apply, Ann seconded it.
- d. Ann will work to develop the application. A draft is attached.

E. Credit Card and Policy:

- a. Following up on previous board meeting discussions, Ann and Keith have worked to get a credit card for the club. The intended use is to pay club expenses directly, instead of reimbursing individuals for payments by personal credit cards and checks.
- b. For example, Ann has personally paid \$60 to renew the club's USMS membership, which is needed before annual USMS re-enrollment starts November 1.
- c. Ann and Andrew developed a Credit Card Policy to guide usage. (Attached)

F. Lakewood Attendance:

- a. Mark reported there is a large unmet demand for swimming reservations.

- b. SignUpGenius is working well. There are a few problems, but it works well at filling last minute cancellations. Cancellations before a practice are quickly picked up by other swimmers. The stated policy is that swimmers are charged for cancellations within 1.5 hours of practice—if the cancellation is not filled. “No Shows” are also charged.
- c. Swimmers have requested an earlier release time for SignUpGenius. It has been released after 10pm on Thursday nights, and fills within an hour or two. The Board agreed that starting November 5, the SignUpGenius will be released at 7pm.

G. Trial Memberships:

- a. Ann reported that as of October 27, we have 295 registered members, an increase of 31 from June 13, when we restarted swimming.

H. CT Branin Natatorium:

- a. Nelson reported that completion of pool construction is late.

I. USMS Certified Coaching:

- a. The club prefers its coaches have a USMS coaching certification.
- b. Currently, USMS is not offering these certification classes due to COVID-19.
- c. Ann reported that USMS may offer virtual Level I Certification early next year.

J. Update from Coaches:

- a. Peter reported that practices are running smoothly, despite the challenges created by COVID-19.
- b. Gabby indicated that social distancing and mask compliance are acceptable.
- c. Peighton also reported.
- d. The Board discussed masking to the edge of the pool and placing each mask in a separate Tupperware container.
- e. Chuck reported that the Akron-Stow group was negotiating with the hospital to return to swimming.
- f. Bruce expressed concerns about the number of parents and divers in the pool during Orange practices.
- g. Several coaches were concerned about assigning swimmers to lanes. Some swimmers seem to disregard their lane assignments.

K. Planning for COVID Surge and “Purple” Status:

- a. At the time of this meeting, COVID-19 number were increasing across the county, state, and country. The Board wanted to plan how to proceed if Cuyahoga county moved to “Purple” status.
- b. To a great degree, we follow the lead of the facilities. Are they open for us to swim?
- c. Lakewood pool availability is determined by the CDC, the Ohio Department of Health, and the Lakewood Board of Education. Our current understanding is that Lakewood Schools would like to keep swimmers in the water, even if the County moves to “Purple” status.
- d. Gabby is comfortable with four more swimmers in the pool each practice.
- e. Lori expressed concerns about swimming. She does not believe we should be swimming at this time.

- f. Peter believes that swimming is one of the safer activities. Pool water is chlorinated, so it disinfects.
 - g. Mark reported that Jessie is hesitant about increasing the number of swimmers in the pool, while Bob Babiak supports increasing the number.
 - h. Andrew would like to increase the number of swimmers—but not right now. He is open to going back to 16 on Wednesday nights.
 - i. Bruce expressed concerns about the large and increasing number of COVID cases.
 - j. We briefly discussed changing the weekend 90-minute practices to two 45-minute sessions. There was little support for this change.
- L. Announcements and Practice Time Changes Due to High School Swim Season:
- a. The club will need to improve mask compliance, and limit kickboard and snorkel usage.
 - b. There are changes to practice times due to the High School swim season for both Lakewood and Orange.
 - c. USMS individual membership renewal for 2021 starts November 1. Please register early.
 - d. Ann will send out an email to all swimmers with “Things You Need to Know”. It is attached.
- M. New O*H*I*O Masters Website:
- a. Chuck gave a walk through of the new website.
 - b. The Board was very impressed with the site.
- N. Great Lakes Open Water Swim Series (GLOWS):
- a. Chuck reported discussion of a potential open water meet. A bid is being considered for 2021.
 - b. This meet would not compete with the Brogan Open Water Meet.
- O. USMS Sanctioning of Events:
- a. Ann reported that USMS will be prepared to sanction events beginning November 1.
 - b. O*H*I*O has no plans for a meet, currently.
 - c. See attached USMS COVID-19 Safety Plan.
- P. Developing an O*H*I*O Masters Mission Statement:
- a. Ann and Andrew expressed the need for a club Mission Statement.
 - b. USMS’s mission statement is, ”To promote health, wellness, fitness and competition for adults through swimming.”
 - c. Andrew and Ann will develop a statement.

The meeting adjourned at 6:25 pm.

Attachments:

Meeting Agenda

Accepted Board Minutes Sept 23, 2020

FY2021 Balance Sheet to Oct 26, 2020

FY2021 Profit & Loss to Oct 26, 2020

Addendum to Treasurer's Report

Draft O*H*I*O Masters Swim Club COVID-19 Relief Grant Application

O*H*I*O Masters Swim Club Credit Card Policy
Ann's Message to All Swimmers—What You Need to Know
USMS COVID-19 Safety Plan