

O\*H\*I\*O Masters Swim Club  
Board Meeting  
Saturday, April 3, 2021  
Virtual Meeting by ZOOM

Board Members Present by ZOOM: Ann Marshfield, Bruce Allen, Chuck Beatty, Anne Hegnauer, Andrew McCollister, Keith Owen, Mark Stewart, Ashley Zoeller,

Not Present: Nelson Abbey, Lori Luken,

Call to Order – Ann called the meeting to order at 11:02 am.

- A. Agenda: The agenda was distributed before the meeting and is attached.
- B. Minutes from February 6, 2021 Board Meeting:
  - a. Mark briefly reviewed the minutes from the previous meeting.
  - b. The previous meeting's minutes were approved.
- C. Treasurer's Report:
  - a. Keith presented financial results to the end of the third quarter 2020-21, including the attached Balance Sheet and Profit & Loss statements. All revenue and expenses to date are included.
  - b. Keith projects up to \$5000 loss for the year, despite the USMS COVID Relief Grant. There is \$33,000 in the bank.
  - c. Mark noted that the financial situation will change dramatically once we lift limits on swimmers per lane.
  - d. Keith also noted that Orange and Lakewood revenues are at historical levels—despite the pandemic.
  - e. The club is spending our surplus funds to get through the pandemic.
- D. Brogan Open Water Classic:
  - a. Chuck reported on progress towards the Brogan Open Water Swim on July 17, 2021 at Edgewater Park, Cleveland.
  - b. He is waiting for Metroparks clarification, which he expects soon. Metroparks approval is the sole remaining approval needed for the event to occur.
  - c. The Great Lakes Zone provided \$809 which will go towards the sanction fee.
  - d. Break even for the event will be 120 participants.
  - e. As of this writing, the classic is approved, and registration is open.
- E. Annual Meeting:
  - a. The Annual Meeting will be held by ZOOM on Saturday, June 5.
  - b. Ann would like to streamline it to maximum one hour.
- F. Nominating Committee:
  - a. Mark has provided updated lists of those standing for election as well as the results of past elections. The latest nominations are attached.
  - b. There was a discussion of nomination process, specifically nominations from the floor.
  - c. There is a need for a public notice asking for people to stand for positions.

G. Lifetime Achievement:

- a. Ann presented several candidates for the Lifetime Achievement Award.
- b. Ann will ask Ashley for nominations.
- c. Ann asked for suggestions.

H. Coaches:

- a. Marisa Celeste (pronounced Mar-ee-sa) is on deck as coach for the Monday and Tuesday early morning practices. She replaces Andy Reid.
- b. Judi Norton suggested Marisa who also coaches for the Westlake Waves.
- c. Early morning practices were introduced to increase swimming opportunities during the pandemic, and it's not clear if they will be continued indefinitely.

I. Changing Swimmer Per Lane Limits at Lakewood:

- a. Ann proposed increasing swimmer capacity: "Effective April 19, 2021, increase swimmer capacity to three swimmers per lane at Lakewood Tuesday morning, Wednesday evening and Saturday morning practices." Seconded by Andrew.
- b. Rationale: "By providing additional slots we will be able to determine actual swimmer demand. By increasing slots to only three practices swimmers who may feel uncomfortable with the increase have four practices from which to choose."
- c. Discussion
- d. Amended proposal: "Effective when Cuyahoga County changes to orange COVID alert status, increase swimmer capacity to three swimmers per lane at Lakewood Tuesday morning, Wednesday evening and Saturday morning practices." The Board voted unanimously, and the proposal carried.
- e. The Board still expects precautions to be observed.

J. Changing Swimmer Per Lane Limits at Orange:

- a. Ann proposed a similar resolution for Orange: "Effective when Cuyahoga County changes to orange COVID alert status, increase swimmer capacity to three swimmers per lane at Orange for all practices." Ashley seconded.
- b. The Board voted unanimously for the proposal.
- c. The Board still expects precautions to be observed.

K. The Three Bullets—Changes to Practice Fees:

- a. Keith was asked at the previous Board meeting to report on changes to club fees.
  - Consider charging an annual membership fee,
  - Consider realigning the workout fee structure,
  - Consider a PayPal account for Orange workout group,
- b. Before the meeting, Keith provided a written report, which is attached.
- c. Keith noted that the Lakewood fee for attendance structure was previously "leaky." Before the pandemic, there were some people who were not paying their fees. In particular, paying for individual swims was not closely monitored and swimmers could unintentionally fail to pay. However, paying season fees was much easier to verify.

- d. Keith indicated that eliminating cash transactions (paying at the pool) is a practice which is problematic. Cash transactions are extra “touch labor.” Cash transactions are prone to errors (ample history here). Further, not issuing a receipt at a cash transaction (establishing custody), is not accepted accounting practice.
- e. Ann demonstrated a spreadsheet for calculating club finances.

L. Sunshine and Rain:

- a. Ann briefly reviewed,
- b. Harry Greenfield – Rotator Cuff Surgery – Get well card sent
- c. Dave Barberic – Passed away – Club sent Basket of Blooming Flowers and sympathy card
- d. Betty Russ – Passed away (was not current member)
- e. George Rodenbush – Passed away (was not current member)
- f. Rick Bauschard – Passed away (was not current member)

M. Upcoming Events:

- a. Ann briefly reviewed upcoming events.
- b. April is Adult Learn-to-Swim Month,
- c. USMS – 2-21 TYR Last One Fast One virtual event April 16-May 2,
- d. 5K/10K ePostal National Championship – swum in 50 meter pool – May 15 – September 15
- e. USMS 2K Summer Fitness Swim Challenge – June 1 – 15
- f. USMS Short Course Nationals, July 21 – 25, Greensboro, NC
- g. End of Summer Spectacular Long Course Meet – Avon - End of August exact date TBD

N. Email Vote by Monday May 17:

- a. On May 15, Ann emailed a motion. After discussion and modification, the motion became: “I propose we lift our 2 swimmer per lane capacity effective June 7 and permit full capacity as set forth by Lakewood Recreation.” Andrew seconded. The motion passed.

O. Email Vote by Monday, May 17:

- a. On May 15, Ann emailed a motion: “Resolved, the club treasurer is empowered to establish and implement a punch card method for swim fee collection, on a trial basis, for the 2021 summer swim season, beginning June 7.”
- b. After discussion, the motion passed.

P. Email Vote by Wednesday, May 19:

- a. On May 18, Ann moved: “We lift our 2 swimmer per lane capacity effective June 7 and permit full capacity as set forth by Lakewood Recreation.”
- b. The proposal was approved.

The meeting adjourned at 12:49 pm.

Next meeting is the Annual Meeting in June.

Attachments:

Agenda April 3 2021.pdf

4-3-2021 Board Meeting Profit & Loss.pdf

4-3-2021 Board Meeting Balance Sheet.pdf

Who Was Elected When—History of the Nominating Committee.pdf

Report to Board – Spring 2021.pdf